

## **InDesign Project**

### **Preparing images for press**

— Place your images in your document and size them proportionally.

— When you're ready to prepare your document for press, select the image with the White Arrow tool and note its width in the Control Bar at top (third field: W). Make sure you're checking the width of the image, not the frame.

— Open the photo in Photoshop, and resize it in Image >Image size.

For example, if the photo is 42p0 wide on your page, and the document specs say the resolution for all images is 300 ppi (pixels per inch), then enter that width and resolution in the dialog box. Make sure that the icon to the left of the width and height fields is checked on, so that the height will automatically resize with the width.

— Change the color mode to CMYK, and save as a TIF in the images folder for your project.

— In Indesign, select the photo with the Black Arrow tool. Go to the Links panel, the image should be highlighted.

— Click on the second icon from the left at the bottom of the panel. A dialog box will open; find the TIF version of the photo and select it, and hit ok. The TIF version will replace the JPG version in your document.

Note: Don't convert Illustrator documents (.ai) in Photoshop. Place them directly in your InDesign document. They should be in CMYK color.