



School of Journalism Internship Program AGREEMENT FORM

The following form is required by all students planning to receive college credit for an internship or practicum. The intern should submit the completed form to the Faculty Internship Coordinator (see info at bottom of form). School of Journalism students can complete up to 3 hours of an internship. Students must have junior status, candidacy and have completed certain classes before receiving internship credit. **Please attach resume to form.**

For intern

Please circle the number of hours for which you wish to receive credit:

1 credit hour = 75 work hours

2 credit hours=150 work hours

3 credit hours=225 working hours

Please circle your major:

Public Relations

Newspaper/Magazine

Advertising

Media Design

Please circle the term you plan to intern:

Fall

Spring

Summer

Please circle all that apply:

Candidacy

Basic Design

PR Comm

Ad Copy Writing

Reporting

Intern name: _____ M#: _____

E-mail: _____ phone number: _____

Address: _____

Previous intern credit?(0-3) _____ Name of journalism professor reference: _____

I agree to complete the hours I have circled above as well as the work required by the faculty internship coordinator.

Signature: _____ Date: _____

For professional supervisor

I understand the intern will received one college credit for every 75 hours of work. I agree to provide professional supervision of this intern and agree he/she will work for at least the duration of the number of hours the intern circled above. At the end of the internship, I will complete a form evaluating the intern's work (the form will be provided to you by your MTSU intern and sent to the internship coordinator via the information at the bottom of the page).

Name of supervisor: _____ Title: _____

Company name: _____ Dept: _____

Company address: _____

E-mail: _____ Phone number: _____ Dates of intern's employment: _____

Signature: _____ Date: _____

Faculty internship coordinator

Date received: _____

P.O. Box 64
Middle Tennessee State University
Murfreesboro, TN 37132

Date POD submitted: _____